



Sign and Digital UK
Awards and Networking Event
Wednesday 28th March 2012
Time: 7:30 pm
National Motorcycle Museum
NEC, Birmingham

DRESS CODE: Smart Casual

TABLES/TICKETS BOOKING FORM

(All tickets include pre-dinner drinks, three course meal and table wine)

Awards Evening Booking:

Please book: _____ tables of 10 @ £1260 each plus VAT (£1512)

Please book: _____ individual places @ £140 each plus VAT (£168)

Total Booking £: _____

For whole table bookings please complete the name of the lead contact. We will be in touch with you nearer the time to collect guest names and dietary requirements. N.B. bookings made after (February 29th 2012) will not be taken without full payment being received.

*Contact Details:

Name
Position
Company
Address
Postcode
Tel
Email

*Payment Details:

I enclose a cheque for £..... including VAT payable to Faversham House Group Limited. 232a Addington Road, South Croydon CR2 8LE

Please debit my credit card: Mastercard Visa Switch

Card No: [grid]

Expiry Date: [grid] Valid From: [grid]

Card Security Code: [grid]

Issue No (Switch Only): [grid]

Please provide Cardholders' name and address if different from above.....

Please return completed booking forms to Emma Leadbeater: emma.leadbeater@fav-house.com or by fax to 020 8651 7117. If you have any queries about the awards evening or the dinner please go to www.signanddigitaluk.com or call 020 8651 7100

Terms and Conditions:

- Payment
Bookings may be paid by credit card or by cheque at the time of booking; otherwise we will invoice you. Invoice payments must be received by Faversham house group within 30 days of the invoice date or by close of business 5 working days before the Event, whichever is the earlier.
Cancellations
Cancellations must be made in writing the registration contact at address below. If you cancel on or before one month before the event we will refund your booking fee less an administrative charge of 15%. If you cancel after one month before the event no refund will be given.
If we cancel the function we will refund all booking fees paid. We do not, however, accept liability for travelling, accommodation or any other expenses incurred as a result of any cancellation or postponement of the event.

- Our liability for loss or damage incurred as the result of cancellation or postponement of the event is limited to the amount of your booking fee. these terms and conditions are governed by English law and the courts of England and Wales will have exclusive Jurisdiction over any dispute.
alterations
It may be necessary for reasons beyond our control to alter the venue or the date of the event. We will give you as much notice as we can and your booking will be transferred to the new venue or date.
lighting and special effects
It is the table booker's responsibility to inform guest(s) that special effects, including strobe lighting may be used on the night.
Special requirements
A form will be sent. Simply complete and return as instructed on the form. This form must be received within 48 hours prior to the event, otherwise charges will apply and it may not be possible to take care of the specific requirements of any guest.
Vat no. gb 218 7514 57.